

MINUTES OF THE MEETING OF BROADHEMPSTON PARISH COUNCIL
THURSDAY 8 JULY 2021

Present: Cllrs Wright (Chair), Goddard, Head, Isaacs, Sutcliffe, Widger.

Apologies:

Also present: 2 members of the public
 County Councillor Parker-Khan
 Cathy Aubertin (Clerk)

No	Subject	Comments
1	The Chair will open the Meeting and receive apologies.	Cllr Wright opened the meeting at 7.31pm Apologies had been received from District Cllr Richard Daws.
2	To declare any interests arising at this meeting.	None.
3	Approval to consider, amend as agreed by the Council and approve the minutes of the following meeting: 10 June 2021.	Cllr Isaacs PROPOSED that the minutes of 10 June 2021 be APPROVED. This was SECONDED by Cllr Sutcliffe and AGREED.
<i>The Council will adjourn for the following items:</i>		
4	<p><u>Public Question Time:</u> A period of 5 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Council or other items that affect Stokeinteignhead, which do not form part of the agenda.</p> <p><u>District Councillor Report</u></p> <p><u>County Councillor Report</u></p> <p><u>Parish Councillor Report</u></p> <p><u>Parish Lengths-man Report</u></p>	<p>A member of the public raised a concern that the Teign Housing planted area is looking untidy. Clerk to raise with Teign Housing.</p> <p>County Cllr Parker-Khan reported that positive conversations had started in respect of the Parish Council taking on the village square land from DCC. She advised that potholes in the village had been reported to the DCC contractor and will be filled.</p> <p>County Cllr Parker-Khan advised that she is the DCC rep on the Fire Authority and, following a recent meeting with the Fire Authority, was comforted to see all the equipment they have available to deal with a variety of issues.</p>
<i>The Council will convene to conduct the following business:</i>		
5	To consider the following planning applications: None.	
6	Climate change emergency – sub-committee feedback:	The Eco-fair has been postponed following concerns about Covid and the sub-committee is yet to set another date. This will now go on hold until the autumn

		to see what the picture is then. A sub-committee meeting will be held on 15 July.
7	To consider trial use of the village square, including: <ul style="list-style-type: none"> • Disabled/ wheelchair access to the Church. • Costs. • Feasibility of providing additional parking. • Discussion with DCC. 	<p>Provisional plans are currently being drawn up. When Cllr Goddard has these she will circulate them to all Cllrs. The plan is to then display them in the shop to allow people to see what the square could look like. A meeting will also be held between Cllr Goddard, County Cllr Parker-Khan and the DCC officer, to consider the future use of the square.</p> <p>Cllr Parker-Khan has already explained to DCC officers that the of the area would be for the village as a whole, and not just for the pub customers.</p> <p>Cllr Goddard will update the school and Church when the proposal is clearer.</p> <p>Horseshoe Cottage is now a holiday let and occasionally holiday makers may park too far out and cause an obstruction. Clerk to contact the owner of the cottage and request that visitors park considerately.</p> <p>Consideration is to be given to the increased parking options. Cllrs Goddard and Sutcliffe will get ballpark quotes for consideration before a planning application is submitted. It was noted that there will also be a requirement to seek agreement from Teign Housing.</p>
8	To consider continued remote access to PC meetings	This will be reviewed following the elimination of Covid restrictions, which will allow Councillors to consider a revised lay-out.
9	Consider Housing Site Options for Villages document (part of Teignbridge District Council's local plan).	<p>Cllr Wright provided feedback from the recent meeting held with the newly formed Residents' Association. A small committee has been formed from the larger group, who are now researching flooding history, ecology, school capacity, public transport etc and will alert residents so that comments can be made to TDC. Comments must be submitted by 9 August 2021. The committee is also looking at potential alternative sites for development in the village.</p> <p>It was noted that there is a need for the PC to comment on the Local Plan. The PC will meet to consider this on Thursday 5 August 2021.</p> <p>The committee had posed three questions for the PC as follows (with PC responses in italics):</p> <ul style="list-style-type: none"> • Is the PC planning to hold a public meeting? <i>Not at this stage but if the Residents' Association would like to hold a public meeting for a particular reason, the PC would facilitate.</i> • Have we received any posters from TDC? <i>Cllr Wright to provide the group with the pack received from TDC.</i> • Is the PC planning to conduct a housing need survey? <i>No immediate intention but will consider in the future. A couple of Councillors noted that a balanced view is not achieved from such a survey because, often, only people with a vested interest will respond.</i> <p>County Cllr Parker-Khan advised that the group should seek to disprove inaccuracies included in the plan, such as the regular bus service and the issue of flooding.</p> <p>Cllr Wright advised that the committee had produced flyers at a cost of £49 and asked if the PC would pay for these. Clerk to add to the agenda for the August meeting.</p>
10	Parish Councillor vacancies update.	Cllrs to ask interested people to email the clerk with some background information and why they would like to become a Councillor by 30 June 2021. Interview date to be arranged.
11	Consider placing additional notice boards in the village.	Cllr Sutcliffe suggested that blackboards could be used in the village to highlight particular events or important information. He further offered to store them.

		Cllr Sutcliffe to enquire with John Read whether this is something he could make.
12	<p>Open spaces update:</p> <ul style="list-style-type: none"> • Small playing field. • Headlands. • Kings Close Field. • Community Orchard • Allotments. 	<p>No progress made by the school in respect of placing a shed on the small playing field. Cllr Sutcliffe advised that some work is required to the fort.</p> <p>Cllr Sutcliffe reported that dog fouling has increased, and this may become an issue when the football season starts. He further reported that the Devon bank will have gaps in it to assist the air ambulance and that further Ash die back management work is to be carried out.</p> <p>Concern was raised that the tenant of number 2 doesn't appear to be living in the house. Clerk to contact Teign Housing.</p> <p>The planned music event was cancelled.</p>
13	<p>Finance:</p> <ul style="list-style-type: none"> • To agree accounts for payment. 	<p>Cllr Goddard PROPOSED that the accounts for payment should be paid. This was SECONDED by Cllr Head and AGREED.</p> <p>Following a discussion about parish grants, Cllr Wright proposed that these be issued in March each year so that the PC can more easily assess what grants are affordable.</p>
14	<p>Clerks Report:</p> <ul style="list-style-type: none"> • Review of actions in previous minutes. • To consider amended complaints policy. • Fraud protection presentation. • Clerk on annual leave w/c 19 July 2021. 	<p>The clerk updated that PC on grant eligibility and will make applications at the appropriate time.</p> <p>Cllr Goddard PROPOSED that the amended complaint policy should be adopted. This was SECONDED by Cllr Widger and AGREED.</p> <p>The clerk reported that the presentation cannot take place in September. Councillors will review the information provided on the police website.</p> <p>This was noted by Councillors.</p>
15	<p>To note any correspondence received:</p> <ul style="list-style-type: none"> • Proposal to reform TALC. 	<p>Following discussion, it was agreed that Councillors would like to see TALC reformed. Clerk to respond to email.</p>
16	Public Question Time: 10 minutes.	No further questions.
17	To note the date of the next meeting: Thursday 9 September 2021.	Meeting closed at 9.28pm As above, Local Plan meeting to take place on Thursday 5 August 2021. Clerk to book village hall and produce agenda.