

MINUTES OF THE ANNUAL GENERAL MEETING OF BROADHEMPSTON PARISH COUNCIL
THURSDAY 10 MAY 2018 AT BROADHEMPSTON VILLAGE HALL

Present: Cllr Sutcliffe, Hoyle, Isaacs, Stevens and Wright

Apologies: Cllrs Dowson, Head and Southwood

Also present: Rachel Avery (Clerk)
 3 members of the Public

No	Subject	Comments
1	To elect a Chairman and Vice Chairman for the Council Year 2018/19.	It was NOTED that in his absence, Cllr Dowson had offered his nomination as Chair for 2018/19 via the clerk. Cllr Stevens PROPOSED Cllr Dowson as Chair. This was SECONDED by Cllr Stevens and APPROVED (5:0). Cllr Sutcliffe PROPOSED Cllr Stevens as Vice Chair for the Council Year 2018/19. This was SECONDED by Cllr Hoyle and APPROVED (5:0).
2	The Chair will open the meeting and receive apologies.	Cllr Stevens opened the meeting in the absence of Cllr Dowson at 19.07. It was RESOLVED to APPROVE the apologies of Cllrs Dowson, Head and Southwood.
3	To declare any interests arising at this meeting.	There were no interests declared.
4	To approve the minutes of the Annual General Meeting held on 11 May 2017.	It was RESOLVED to APPROVE the minutes.
at5	To agree Committees and Lead Councillors for the Council Year 2017/18.	The Council considered all positions and they were APPROVED. The list forms part of the minutes. Cllr Sutcliffe recommended that the Council review the role of the Snow Warden; the equipment had been inadequate in the recent snow events. It was NOTED that Staverton and Ipplepen use an outside contractor for their snow arrangements. Action: Agenda item for June.
6	Declaration of Interest forms and Register of Interests.	Acceptance forms were duly signed by those present. It was NOTED that Register of Interests forms should be checked. Any amendments should be made and sent to the Clerk.
7	To consider and re-approve or approve policies held by the Parish Council: <ul style="list-style-type: none"> • Standing Orders (No changes) • Financial Regulations (Amended) • Community Engagement Policy (New) • Complaints Procedure (New) • Handling Requests for Information (New) • FOI and Publication Scheme (New) • Grants Policy and Procedure (New) • Health and Safety Policy (New) • Record Retention Policy (New) • Social Media Policy (New) • Co-Option Policy (New) 	Cllr Sutcliffe PROPOSED that all policies be accepted. This was SECONDED by Cllr Isaacs and APPROVED.