

MINUTES FOR THE MEETING OF BROADHEMPSTON PARISH COUNCIL
THURSDAY 9th July 2020 VIA ZOOM

Present: Cllrs Barker (County), Daws (District), Dowson (Chair), Goddard, Head, Isaacs, Sutcliffe, Widger and Wright

Also present: Laura Carus (Clerk)
 1 member of the public

No	Subject	Comments
1	The Chair will open the Meeting and receive apologies.	Cllr Dowson opened the meeting at 19:16. Cllr Goddard joined at 19:18 Cllr Barker joined at 19:48 Apologies received and accepted from Cllr Hughes.
2	To declare any interests arising at this meeting.	Cllr Widger declared interests in agenda item 5 during discussion about a query that arose in regards to a planning application that has been received since agenda was issued.
3	Approval to consider, amend as agreed by the Council and approve the minutes of the following meeting: 11 June 2020	It was RESOLVED to APPROVE the minutes.
4	<u>Public Question Time 1/2:</u> A period of 10 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Council or other items that affect Broadhempston.	No public questions arose.
5	To consider the following planning applications: <ul style="list-style-type: none"> - 20/01069/CAN- (Saxondale, Broadhempston, Devon, TQ9 6BD). Fell one dead conifer, re-pollard one field maple and one hazel, remove three stems from one cypress, prune one silver birch and one walnut to clear power lines and prune two bay trees - 20/00533/COND1- (Brightside, Woodland, Ashburton, Devon, TQ13 7LS). Discharge of condition 3 on planning permission 20/00533/FUL for front porch. - 19/02571/COND1- (Lower Downe, Broadhempston, Devon, TQ9 6BY.) Discharge of condition 3 on planning permission 19/02571/FUL for external alterations including new balcony & canopy and landscaping - 20/00603/LBC- (Ashwood Cottage , Broadhempston, Devon, TQ9 6BD). Replacement of windows and French doors. 	NO OBJECTION, approved (7:0) NO OBJECTION, approved (7:0) NO OBJECTION, approved (7:0)

		<p>NO OBJECTION, approved (7:0)</p> <p>It was NOTED that a query was raised in regards to a planning application received since the agenda was issued, in relation to Laskey Bridge Stables. This is a retrospective application. Cllr Widger declared interest. Cllrs requested that the Clerk enquires to seek confirmation as to whether the stables have been demolished or moved? Also to request further information as to the reason for a larger barn, as the explanation given doesn't appear clear.</p> <p>ACTION: Clerk to request this information.</p>
6	<p>To consider and agree a response to the Local Plan Review.</p>	<p>Cllr Sutcliffe passed on his thanks to Cllr Daws for the comprehensive document that he passed on to the Cllr's for review. Cllr Sutcliffe made comment that the process seemed flawed that the decisions and figures are made by central government and queried how the number of new houses for towns and villages was determined? Cllr Sutcliffe also commented that all the houses should be carbon neutral or passive houses and at least 50% should be affordable.</p> <p>Cllr Daws commented that he will forward Ogwell's response which he felt was in line with this council's comments and encouraged Cllr's to add their comments.</p> <p>Cllr Daws gave an update that his group is soon to join with other similar groups, such as Save Dartington, to create a larger collective action group.</p> <p>Cllr Isaacs wanted to draw attention to chapter 6, H policies and made the following comment: Villages within Teignbridge vary greatly in size, location, sustainability etc and have to be judged individually on their suitability for any extra housing of any sort.</p> <p>Therefore the criteria set out in the policies within this chapter cannot be a 'one size fits all' consideration, even when using maximum numbers allowed, maximum site sizes allowed and percentages of present population.</p> <p>Other factors such as the location, sustainability, conservation areas, the historical interest and specific character of a village needs to be carefully considered also.</p> <p>Cllr Daws recommended making contact with Michelle Luscombe at TDC to provide further guidance on the above.</p>

		<p>It was agreed by all Cllrs that there is value in planning cafes.</p> <p>It was NOTED that Cllr Daws will send on Ogwells response for review and comment will be formed and sent to the strategic planning team. ACTION: Cllr Daws will send on the response and Clerk will forward to all cllrs.</p>
7	<p>Finance:</p> <ul style="list-style-type: none"> To agree accounts for payment 	<p>It was resolved to APPROVE accounts for payment and that again Rachel Avery can process the payments due to delay in bank processing current clerks access to online banking. PROPOSED by Cllr Sutcliffe and SECONDED by Cllr Head.</p>
8	<p>Coronavirus update</p>	<p>It was NOTED that the leaflet drop was completed. It was NOTED that the food bank donation boxes already have items in them.</p> <p>Cllr Barker update:</p> <ul style="list-style-type: none"> - DCC have submitted a plan to central government which outlines who is responsible for the local response to a Coronavirus outbreak. - Detailed the funding DCC have received to deal with the outbreak and its effects in the area. - It was detailed that if Broadhempston reported an outbreak, officers from DCC would attend and advise what was required to contain and support track and trace. - Cllr Dowson requested information re. tourists now coming into the area. Cllr Barker confirmed that all caravan sites etc are having plans checked.
9	<p>Agree timeline and any updates to process for grant applications.</p>	<p>It was NOTED that the council was unsure how the budget for grants had been set, understood to be either budgeted as a lump sum or based on percentage of precept. ACTION: Clerk to confirm.</p> <p>Cllr Sutcliffe PROPOSED that a longer time frame was given due to pandemic. Cllr Wright suggested we promote ASAP with a deadline of 21st October. SECONDED by Cllr Wright. APPROVED (7:0).</p> <p>Cllr Barker confirmed that DCC have funding available aimed at supporting organisations, both large and small, who are supporting people during the pandemic and also available to individuals who have not received support via any other government initiative. Cllr Barker also advised his experience of other parish council grants set up- some of which are administered six monthly or quarterly.</p>
10	<p>To consider and agree what is required to re-open the small playing field.</p>	<p>It was PROPOSED by Cllr Wright that the playgroup opens on 18th July. APPROVED (7:0). ACTION. Cllr</p>

		Wright and Cllr Goodard to remove fencing. Clerk to create signage.
1 1	<p>Open spaces update:</p> <ul style="list-style-type: none"> - Small playing field - Headlands - Kings Close Field - Community orchard - Allotments. <ul style="list-style-type: none"> - to consider request to install a 8x12' greenhouse on plot 5 	<p>See above.</p> <p>Cllr Sutcliffe confirmed that Headlands has been well and responsibly used during the past few months. Three ash trees will be felled due to ash die-back. Pavilion is now refurbished. Football training will restart imminently.</p> <p>Cllr Sutcliffe confirmed the issue with bins is ongoing and there is now an issue with rats. Clerk confirmed that she is in conversation with Cllr Dewhirst to discuss. ACTION: Clerk to feedback to council after conversation with Cllr Dewhirst.</p> <p>Cllr Wright confirmed that it has been well used. The water usage has returned to normal, £10 per month. Cllr Wright detailed that the orchard group wish to purchase new benches at a cost of £1600 (£1000 lottery grant and £600 fete donation)- however concern this leaves them with little as contingency. It was NOTED £300 is budgeted from council for the orchard. It was APPROVED (7:0) that the benches could be purchased. ACTION: Cllr Barker will forward Cllr Wright a grant application for the orchard.</p> <p>It was queried by Cllr Goddard, from a member of the public, if the orchard could be accessed via the allotment. It was NOTED that the orchard can be accessed via the allotment as long as dogs were kept on leads.</p> <p>It was NOTED that plot 10 was now vacant. ACTION: Clerk to offer to those next on the waiting list.</p> <p>It was PROPOSED by Cllr Wright that the 8x12' greenhouse could be installed with the caveat that it wasn't placed on a concrete slab and it was removed at the end of his tenancy if no longer required. SECONDED by Cllr Goddard.</p>
1 2	. To consider the request to amend the use of the Square, to become a space for the community.	<p>It was NOTED this was a query raised by a member of the public before lockdown and had yet to be addressed. It was NOTED that this suggestion has been reviewed many times. It was NOTED that the area is owned by DCC highways and any commercial use would incur a charge therefore would need to be for community use only. Cllr Barker informed us that other villages have made community spaces by installing remembrance areas. It was NOTED that parking is a large issue here as well as access to school, church and surrounding residential properties and post and phone box make the turning circle for school bus difficult. Cllr Wright has</p>

		requested to see previous plans. ACTION: Cllr Head to pass on previous plans.
1 3	<p>Website update:</p> <ul style="list-style-type: none"> - Discuss the setting up of a business advertisement page on the new village website - Discuss running a photo competition to populate the new website and social media 	<p>Cllr Wright confirmed the website is moving along. ACTION: Clerk to confirm cost of new website.</p> <p>Cllr Wright PROPOSED a photo competition to gather images to use on social media and website. SECONDED by Cllr Goddard. ACTION: Clerk to set up.</p> <p>It was AGREED a business advertisement page would be a good addition to the village website. ACTION: Clerk to confirm if any charge can be made.</p>
1 4	Councillors Reports: to hear reports from Councillors on highways or other matters where action can be authorised by the Council without prior notice through the next Agenda.	The councillors had nothing to report.
1 8	<p>Clerks Report.</p> <ul style="list-style-type: none"> - Request to attend training courses in September and October: Clerk essentials, Planning, Budgets and Precept. Totalling £135 plus VAT, plus travel to Cheriton Bishop and Exeter. - Holiday request: w/c 10th and 17th August - Who will monitor parish phone in clerks absence. - Join SLCC, membership cost: TBC 	<p>It was RESOLVED to APPROVE Clerk attending training.</p> <p>It was RESOLVED to APPROVE Clerk's annual leave.</p> <p>It was NOTED that Cllr Dowson will monitor the parish phone.</p> <p>It was RESOLVED to APPROVE the Clerk to join SLCC.</p>
1 9	To note any correspondence received.	No correspondence received.
	<i>The Council will adjourn for the following items:</i>	
2 0	<p><u>Public Question Time 2/2:</u> A period of 10 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Council or other items that affect Broadhempston.</p> <p><u>County and District Councillors' Reports.</u></p>	<p>No public questions received.</p> <p>Cllr Daws: report covered in other agenda items.</p> <p>Cllr Barker:</p> <ul style="list-style-type: none"> - Gave an overview of DCC financial position and the financial effect of Coronavirus. - Confirmed that DCC has funding to tackle Devon's pot holes.
	<i>The Council will reconvene for the following item:</i>	

2 1	To note the date of the next meeting.	The date of the next meeting was agreed. Thursday 10th September. The start time would be 19:15. The meeting was closed at 22:03
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CHAIR.....DATE.....