

MINUTES OF THE MEETING OF BROADHEMPSTON PARISH COUNCIL
THURSDAY 12 JULY 2018 AT BROADHEMPSTON VILLAGE HALL

Present: Cllr Dowson, Head, Hoyle, Isaacs, Stevens and Wright
District Cllr Smith

Apologies: Cllrs Southwood and Sutcliffe
County Cllr Barker

Also present: Rachel Avery (Clerk)
3 members of the Public

No	Subject	Comments
1	The Chair will open the meeting and receive and approve any apologies.	Cllr Dowson opened the meeting at 19.30. It was RESOLVED to APPROVE the apologies of Cllr Sutcliffe.
2	To declare any interests arising at this meeting.	There were no interests declared.
	<i>The Council will adjourn for the following items:</i>	
3	<u>Public Question Time</u> : A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Council or other items that affect Broadhempston. <u>County and District Councillors' Reports</u>	It was NOTED that some of the potholes had been filled, although some had been done poorly. The Clerk would pass this information on to DCC. It was NOTED that patching undertaken in front of Old Wottons had also been poorly undertaken and the clerk would investigate. District Cllr Smith's report forms part of the minutes.
	<i>The Council will convene to conduct the following business:</i>	
4	Approval to consider, amend as agreed by the Council and approve the minutes of the following: 14 June 2018	It was RESOLVED to APPROVE the minutes.
5	Planning: 18/01184/VAR Removal of condition 1 on planning permission 15/01188/FUL (temporary site for dwelling for rural worker associated with stables) to allow log cabin to remain on site permanently (Laskey Bridge Stables, Broadhempston) Neighbourhood Plan.	<i>Standing orders were suspended.</i> It was asked if the log cabin will remain on site permanently in its current form. The applicant stated that it will remain as a log cabin and this planning process has been required to prove that the business is legitimate and has taken three years. It was NOTED that the application states that the owners need to be on site at all times, and Cllr Isaacs asked about holidays. It was NOTED that any holidays are covered by a member of staff, however the owners are away rarely. It is important that they are on site to deal with any issues with the horses. It was NOTED that there is one full time employees working alongside the owners, along with the part time/ad hoc employment of three local people. The applicant explained that the business uses local businesses for farrier work, hay etc. <i>Standing orders were reinstated.</i> Cllr Stevens PROPOSED no objection. This was SECONDED by Cllr Isaacs and APPROVED (7:0). The clerk reported that she had provided a selection of dates for an initial meeting to those interested in being part of a Neighbourhood Plan group. Once she has spoken to the planning officer, a date would be confirmed and circulated to all involved.
6	Outstanding DCC items: <ul style="list-style-type: none"> • Parking restrictions near small playing field 	Cllr Sutcliffe had met with the TDC tree officer, who had confirmed that the tree would suffer should work to the entrance be undertaken. It was AGREED that further consideration is required. Action: Clerk to discuss with County Cllr Barker.

	<ul style="list-style-type: none"> Car parking area 	It was NOTED that the parking issues at Lower Well appear to have been alleviated and it was AGREED that the reinstatement of the sign should deter people from parking there. Cllr Dowson was not convinced that the area suggested would be used as a car parking area. It was AGREED that the issue would be monitored and considered again should parking be an issue.
7	Small playing field.	It was NOTED that the new anti-slip strips have been put down by John Read.
8	Headlands.	<p>Cllr Hoyle reported that the application has been submitted to Sport England, the breakdown of which is as follows:</p> <p>Pavilion refurbishment and toilet: £1100.00 Fitness equipment: £8000.00 Concrete skate ramp and grind rail: £40900.00 Car park and access paths: £4500.00 Contingency: £7500.00 Total: £62000.00</p> <p>It was NOTED that the Parish Council has also offered a grant of £30000.00 to the Headlands project.</p>
9	To complete the Police Merger Survey.	The survey was completed, and the clerk would submit the answers via the online survey platform.
10	Information to Parish Council regarding letting of homes at Kings Close Field.	<p>Cllr Head reported that there have been emails circulated throughout the month and Steve Watson's response was generally agreed, with the Local Letting Plan superseding the Parish Council's original agreement. Cllr Dowson had expressed concerns over the principal of house swaps, which would not be addressed through the policy wording. Whilst there was an agreement with his comments, there was little that could be done to alleviate the issue. Cllr Dowson stated that this was an agreement between the Parish Council and Teign Housing, and the Council's concerns should be taken into consideration regarding mutual exchanges still requiring a local connection. Action: Cllr Head will liaise with Steve Watson.</p> <p>It was NOTED that the 2017/18 rent for Kings Close Field was overdue. Action: Clerk to chase.</p>
11	Snow Warden Scheme.	There was nothing further to report, due to Cllr Sutcliffe not being in attendance.
12	Update on the defibrillator.	<p>Cllr Dowson stated that there had been complaints regarding lighting around the defibrillator and general lack of information. It was requested that the clerk investigate signage, lighting and training. Action: Agenda item for August.</p>
13	<p>Finance:</p> <ul style="list-style-type: none"> To agree accounts for payment Grants 2018/19 	<p>It was RESOLVED to APPROVE accounts for payment. It was NOTED that grant applications would be welcomed by the Parish Council, with the clerk advertising this on the website, notice boards and in the parish news. The timetable for grant applications was APPROVED as follows:</p> <p>Applications open: Monday 30 July 2018 Applications close: Friday 26 November 2018 Applications considered: Thursday 8 November 2018 Payments: Thursday 13 December 2018.</p>
14	<p>Allotments:</p> <ul style="list-style-type: none"> Adjoining wall 	<p>There was nothing further to report. It was NOTED that a Woodland resident had enquired about an allotment, and due to there being no waiting list, he would be offered a vacant plot. It was NOTED that allotments are for residents of the parish and should there be a waiting list, any tenancy agreements with non-residents would need to be reconsidered.</p>

15	Councillors Reports: to hear reports from Councillors on highways or other matters where action can be authorised by the Council without prior notice through the next Agenda.	Cllr Wright reported that he had investigated the use of emails in relation to GDPR requirements. He stated that it would be sensible to have a separate council email address for each councillor. He had considered a free platform, but this limits usability. He had sourced an email provider at a cost of £45 for two years, enabling the clerk and councillors to have a separate email which would sync to email clients. It was unanimously AGREED that this was a good idea and it was RESOLVED to APPROVE the expenditure as discussed. Thanks were extended to Cllr Wright. It was NOTED that the square had not be lined as agreed. Action: Clerk to contact DCC.
16	Clerks Report.	It was NOTED that the clerk would be unavailable on Mondays and Fridays throughout the summer holidays and will be away between 20-24 August. It was NOTED that the clerk had passed the Cilca course and asked that the Council consider supporting the clerk's further study. Action: Agenda item for August.
17	To note any correspondence received.	There was no further correspondence.
18	To note the date of the next meeting: Thursday 09 August 2018.	This was NOTED. The meeting was closed at 21.06.