

**MINUTES OF THE MEETING OF BROADHEMPSTON PARISH COUNCIL**  
**THURSDAY 14 APRIL 2016 AT BROADHEMPSTON VILLAGE HALL**

Present: Cllrs Sutcliffe (Chair), Isaacs, Jones, Southwood and Stevens  
 Cllr Dewhirst (DCC)

Apologies: Cllrs Dowson, Head and Hoyle  
 Cllr Smith (TDC)

Also present: Rachel Avery (Clerk), 5 members of the Public

No	Subject	Comments
1	The Chairman will open the meeting and receive and approve any apologies.	Cllr Sutcliffe opened the meeting at 19.32. It was RESOLVED to APPROVE the apologies of Cllrs Dowson, Head and Hoyle.
2	To declare any interests arising at this meeting.	There were no interests declared.
	<i>The Council will adjourn for the following items:</i>	
3	<u>Public Question Time:</u> A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Council or other items that affect Broadhempston.  <u>County and District Councillors' Reports</u>	It was asked who is responsible for maintaining the shrub area in Kings Close Field. It was NOTED that Teign Housing were responsible and they would be contacted. <b>Action: Cllr Head to contact Teign Housing.</b> Concerns were raised over the trailers that are consistently parked in the car park. It was NOTED that this would be discussed in item 6. It was asked what the plans for the old Village Hall are. It was NOTED that the intention is to sell the land with planning permission. When it is sold, the proceeds will go towards the funding of the new Hall. However, 75% of any profit from the sale will go to the Diocese, as per the covenant. It was NOTED that the landscaping of the new Hall is almost finished. There is some movement of children from the play area to the back of the Hall, which is a concern and not advisable. The official opening is on 11 June 2016. Invitations will go out shortly. Cllr Dewhirst's report forms part of the minutes.
	<i>The Council will convene to conduct the following business:</i>	
4	Approval to consider, amend as agreed by the Council and approve the minutes of the following: 10 March 2016	Item 10- It was NOTED that a RESOLUTION had been taken that the Parish Council would not take on the responsibilities of Headlands. It was RESOLVED to APPROVE the minutes. Cllr Sutcliffe expressed concerns that the Parish News article suggested that the Parish Council were still considering taking back the running of Headlands. It was NOTED that this was not the case and that the Clerk should rectify this point in the next article.
5	To consider and make recommendations on the following planning applications: <b>16/00533/FUL</b> Use of land for the siting of a timber lodge for holiday lettings purposes and provision of an ancillary storage building (Ambrook Barn, Road past Ambrook Farm/Mrs J Williams) <b>16/00683/FUL</b> First floor extension and alterations to fenestration and entrance porch (Broadacres, Road from Post Office to Stoop Cross/Mr D Parnell)	It was NOTED that this application had been REFUSED by TDC.  No objection.

6	Kings Close Field.	<p>It was NOTED that the contractor intended to resurface the car park. This will take place week commencing 25 April. This will disrupt parking for activities in the Hall. Residents and the School should be informed of this. It was NOTED that there will be no access allowed to the car park whilst work is taking place, but access will be made available at night time. It was suggested that a leaflet be created for residents in the vicinity.</p> <p><b>Action: Cllr Isaacs to ask the Coppa Dolla if parking would be allowed in the day. Clerk to create leaflet for distribution.</b></p> <p>It was NOTED that limited parking at the old Village Hall parking was available.</p>
7	Pre-School Closure.	<p>IT was NOTED that the Pre-School are not looking for financial support. Whether the Pre-School will reform again is currently unknown. It was NOTED that there is a possibility of the Primary School taking over the running. This is dependent on responses received by Vicky Stevens, as she holds meetings with Ipplepen Primary School (who run their own Pre-School) and Devon County Council.</p>
8	Sale of Village Hall.	<p>There was nothing to report.</p>
9	<p>Small Playing Field:</p> <ul style="list-style-type: none"> <li>• Play equipment</li> </ul>	<p>Cllr Jones explained that the roundabout and climbing frame have been ordered. It was NOTED that the table tennis is still being considered. She explained that the Parish Council needed to resolve that Rhino Play's quote for surfacing be approved. It was NOTED that they are happy to fit other company's equipment. However, the cost of the surfacing is quite high. It was NOTED that Cllrs Jones and Isaacs, with the Clerk, would meet with Rhino Play to discuss where the surface should go and to try and negotiate a lower price.</p> <p>Cllr Jones PROPOSED that Rhino Play be used. This was SECONDED by Cllr Isaacs and APPROVED.</p> <p>Cllr Jones also suggested that the old climbing frame could be sold on eBay. Cllr Sutcliffe PROPOSED that Cllr Jones create an eBay advert for this and Cllr Isaacs SECONDED this. <b>Action: Cllr Jones advertise at a price of £750.00 or best offers.</b></p> <p>It was NOTED that an expert had viewed the Willow structure. It has been recommended that the willow be removed and possibly be replaced with something smaller. It was NOTED that a new Willow would be about £100-£150 and the ideal time to plant is February. Cllr Jones PROPOSED that this should be removed and not replaced until the new equipment has been installed. This was SECONDED by Cllr Isaacs and APPROVED.</p> <p>Cllr Jones explained that Neil Townsend has offered to level the area for the table tennis table for the costs of material. He may also be willing to remove the willow structure. It was NOTED that the Parish Council were grateful for this offer and RESOLVED to accept it. He was also going to try and get a better price for the concrete table. However, there are concerns about the concrete table tennis table. A plastic table would be slightly more expensive in the short term, but would be more suitable for the area as a whole. Cllr Jones PROPOSED that a plastic table be ordered. This was seconded by Cllr Isaacs and APPROVED.</p> <p>It was also NOTED that Cllr Jones had received letters from the School regarding play equipment. This was mainly a Year 6 writing exercise, but a skate park, zip wire and exercise equipment had all been suggested. It was NOTED that Cllr Jones would reply to the letters and suggest that the ideas are excellent for Headlands.</p> <p>It was NOTED that Cllr Sutcliffe had offered to store the equipment, however it was asked whether Rhino Play could hold it. It was NOTED that Rhino Play would be asked about this.</p>

		It was NOTED that the work would start as soon as possible, and the School would be informed of dates when available. It was NOTED that the Clerk would also contact TDC regarding the S106 monies for the Small Playing Field.
10	Headlands.	Cllr Sutcliffe suggested that the Trust should inform the Parish Council of the future structure before its AGM. David Heath explained that the plan is to create a separate committee for Headlands, as well as for the Hall. It may be that the Council wish to have Councillors on the two committees. This was NOTED.
11	To consider the implementation of a speed limit in the Village.	Cllr Jones explained that the School are going to wait until the end of exams in May. After half term, they may wish to be involved with this project. In the meantime, she would start the petition.
12	Parish Council website.	It was NOTED that a meeting had been scheduled, but had been cancelled at short notice. It was NOTED that a meeting would be rearranged.
13	Annual General Meeting and Annual Parish Meeting.	It was NOTED that the AGM will take place at 19.00 on Thursday 12 May 2016. It was NOTED that the Annual Parish Meeting will take place after the main meeting, commencing at 20.00. It was suggested that the Parish Council ask the Parish if they are interested in the pursuance of a Neighbourhood Plan. If people are committed to volunteering and helping with its creation, the Parish Council will give further consideration to it. There will also be a period of Public Question Time.
14	To discuss any issues that the Parish Council wish to raise to TDC's Chief Executive.	There were no issues to be raised.
15	Finance: <ul style="list-style-type: none"> <li>• Accounts for payment</li> <li>• Bank mandate</li> </ul>	It was RESOLVED to APPROVE accounts for payment. It was NOTED that a letter requesting a grant for the Youth Club had been received. It was NOTED that whilst the Parish Council are happy to support this cause in principal, further information was required including a copy of their written constitution. <b>Action: Clerk to reply to letter. Agenda item for May.</b> It was NOTED that the Clerk had registered for Internet Banking. The application was duly signed by Cllrs Isaacs and Sutcliffe.
16	Allotments.	It was NOTED that the allotments have been cleared, however there are some stumps left behind and rotted raised beds. It was suggested that a mini digger was required to clear bramble, at a cost of £250. It was RESOLVED that the Council approve this work and associated costs. It was also NOTED that the hedge adjoining the allotments had been Thanks were extended to Carol Stockman for this work.
17	Councillors Reports: to hear reports from Councillors on highways or other matters where action can be authorised by the Council without prior notice through the next Agenda).	It was NOTED that a lot of topdressing is taking place and the road from Waterford Cross to Knowle Cross had been started. The interactive service on DCC's website appears to work well, and residents were urged to keep reporting any issues. It was NOTED that the Conservation area report was being finalised and would be sent to TDC.
18	Clerks Report.	The Clerk had nothing to report.
19	Correspondence received.	It was NOTED that Parish Councillors were invited to attend Evensong at Exeter Cathedral, to commemorate the Queens 90 <sup>th</sup> Birthday. It was NOTED that Cllr Stevens would confirm his attendance with the Clerk.
20	To note the date of the next meeting: <b>Thursday 11 May 2016.</b>	It was NOTED that the AGM would precede this meeting at 19.00 and the APM would take place afterwards at 20.00. The meeting was closed at 21.14.